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info@comfori.com  
03- 5621 3630



*Connecting Business with Intelligence*



# Budgeting & Planning

COURSE

## OBJECTIVES

- During this training participants will have the opportunity to learn to:-
- Understand key basic financial and accounting terminology pertaining specifically to budgeting
- Identify, read and understand various relevant financial and budgeting information
- Budget and plan financial requirements
- Analyse and interpret various financial and accounting budget reports/statements
- Use financial information in their everyday project management and decision making processes
- Monitor and control budgets

## COURSE OUTLINE

- Module 1: Budgeting and the Management Process
- Module 2: The Framework for Budgeting
- Module 3: Developing the Revenue Budget
- Module 4: Budgeting Costs and Expenses
- Module 5: Accountability for Results
- Module 6: Building the Balance Sheet
- Module 7: Cash Flow
- Module 8: Presentation and Evaluation

## AUDIENCE

- Every manager with budget responsibilities who is interested in developing or improving their budget planning skills.

If you have any enquiries, please contact  
+60 (3) 56213630 or  
email: [info@comfori.com](mailto:info@comfori.com)