

COURSE OUTLINES

Module 1:
Planning and Organizing

Module 2:
Knowing the 5W1H of Doing Things

Module 3:
Be a Leader of the PEOPLE, by the PEOPLE, for the PEOPLE

Module 4:
F.A.S.T.E.R. Principles

Module 5:
The C.U.T.E. Principles of Effective Problem Solving & Decision Making

Module 6:
Manage Emotional Intelligence and Reaction in Managing & Problem Solving

Module 7:
The Essential of Communication in Planning and Problem Solving

Module 8:
Managing Team Effectiveness in Planning and Problem Solving

Module 9:
Effective Management via Winning KPIs

Module 10:
Building a Dynamic Performance KPIs Team

OBJECTIVES

Plan, Organize, Lead and Control competently (P.O.L.C Cycle),
Apply the RIGHT leadership style on the RIGHT occasion towards effective execution of decision (Situational Leadership Concept)
Demonstrate the capability of understanding a problem from different perspectives towards effective decision making (C.U.T.E Principle)
Sustain performance management practice and culture in the organization



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MANAGEMENT COURSE

DYNAMIC LEADERSHIP COMPTENCY

100% HRDF CLAIMABLE

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