

# FIXED ASSET MAINTENANCE PRACTICES

## OVERVIEW

The purpose for this training is to have a better understanding of fixed asset management. Understand the essentials of asset preventive maintenance practices in order to minimize downtime and utilize manpower effectively. Through effective management of asset maintenance will provide better value for money.

## TARGET MARKET

- Asset Managers/Engineers
- M&E Managers/Engineers/Supervisors
- Maintenance Managers/Supervisors
- Engineers, Planners, Supervisors & Assistants
- Senior Technicians & Juniors Technicians
- Anyone with the responsibility for establishing and meeting objectives, planning, scheduling, control and appraisal of asset functions.

## COURSE OUTLINE

- Introduction To The Fundamental Of Asset Maintenance
- Asset Maintenance Skill Training
- Standardization Of Asset Maintenance Activities
- Asset Maintenance Planning
- Keeping And Using Good Records
- Asset Budget And Control
- Preventive And Predictive Techniques
- Understanding Life Cycle Cost Theory

## OBJECTIVES

At the end of the course, participants will be able to:

- Understand the fundamental of fixed asset management issues
- Understand the essentials of asset preventive maintenance practices in order to minimize downtime and utilize manpower effectively
- Design a preventive program that will help to reduce equipment deterioration
- Map out standard asset maintenance activities
- Use information systems to support the maintenance function
- Know how to get prompt, accurate asset maintenance cost reports to improve the performance of both equipment and personnel.

**SBL CLAIMABLE**



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