

# COURSE OUTLINES

**Module 1:  
Role and Responsibilities**

**Module 2:  
Johari's Window**

**Module 3:  
Interpersonal Communication  
Skills**

**Module 4:  
Problem Solving Techniques**

**Module 5:  
Coaching & Counselling Skills**

**Module 6:  
Motivate Team Members**

**Module 7:  
Training and Development**

# OBJECTIVES

undertake the challenges of a leader  
motivate yourself and team members to their highest potential  
solve problems methodically  
produce positive results for the company



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MANAGEMENT COURSE

# LINE LEADERS IN ACTION - A PROGRAM FOR FIRST-TIME LEADERS

100% HRDF CLAIMABLE

## CONTACT US

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